

# MHS Student Check-out Form



Name of Student: \_\_\_\_\_

Date student will check out early: \_\_\_\_\_

Time student will check out early: \_\_\_\_\_

Reason student will check out early (Check one.):

- ☐ Student is ill.
- ☐ Doctor appointment
- ☐ A family member is ill and requires the temporary assistance of the student.
- ☐ Death in the family
- ☐ Religious holiday
- ☐ Court appearance
- ☐ Emergency (Explain: \_\_\_\_\_)

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

This form is NOT needed if someone on the student's emergency contact list will be coming to school to pick up the child. This form is only needed if the student will leave campus in his/her vehicle, walk, or ride a bicycle.